



**KERALA STATE ELECTRICITY BOARD Ltd**  
(Incorporated under the Companies Act, 1956)  
Registered Office: Vidyuthi Bhavanam, Pattom, Thiruvananthapuram – 695 004  
CIN: U40100KL2011SGC027424  
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**ABSTRACT**

KSEBL - Establishment - Pending issues at various Govt. Offices - Shri.Sreekumar B (Emp.code 1054537),Senior Assistant/Superintendent, Office of the Secretary (Admin) is nominating as Liaison Officer for proper follow up - Sanctioned - Orders issued.

**Corporate Office (Administration)**

Office Order (CMD ) No.1189/2024/(SEC/Estt.V/E.32712 /2024 ) Thiruvananthapuram.

Dated:05-08-2024

Read : 1. Note No.CMD/109/Pending issues/2024-25 Dated 31.05.2024

**ORDER**

There are various issues pending in Government offices and Secretariat in Thiruvananthapuram. Hence it is inevitable to nominate an Officer not below the rank of Senior Assistant/Sub Engineer and having good communication skills for the liaison work to properly follow up the issues in various offices including Secretariat.

In the above circumstances Shri.Sreekumar B (Emp.code 104537) , Superintendent,Office of the Secretary (Admn) is hereby nominated as Liaison Officer to follow up the pending issues in various Government Offices including Secretariat. **He shall continue in the Office of the Secretary (Administration).** The Chief Engineer (HRM) shall make necessary updation in the HRIS,if necessary.

Further;

All Offices in Vidyuthi Bhavanam shall furnish a consolidated list of pending issues to the Liaison Officer within a week for proper follow up.

In future, while issuing communications to various offices, a copy shall be furnished to the Liaison Officer for proper follow up.

Liaison Officer shall immediately set a Google Spread Sheet for the purpose of daily up date.

The Chief Engineer (HRM) shall post Shri.Anoop C (Emp.code 1102019), Senior Assistant, System Supervisor, Electric Division Kazhakkottam in the Office of the Secretary (Admin) as substitute with immediate effect.

Orders are issued accordingly.

By Order of the  
Chairman & Managing Director

Sd/-  
SABITHA S  
SECRETARY

To:

The Chief Engineer (HRM)  
The Chief Engineer(IT)

Copy to: 1 All Chief Engineers

2. The Financial Advisor / The Chief Internal Auditor/ The Chief Vigilance Officer / The Senior Law Officer ( In charge of LA&DEO)/
3. The Company Secretary / The Chief Personal Officer/ Public Relation Officer
4. TA to Director (Distribution and safety, SCM &IT), Director (T SO & Planning), Director ( Generation Electrical) , Director (Generation Civil), PA to Director (Finance& HRM).
5. CA to Secretary (Administration)
6. Stock File.

Forwarded / By Order

*Juliga*  
Senior Superintendent  
BOARD SECRETARIAT  
VYDYUTHI BHAVANAM